



Private Associated School,
Starozagorská 8, Košice

ENROLMENT IN FIRST GRADE school year 2018/2019

I. Rules for enrolment in first grade

Enrolment in First Grade is mutually informative:

- the school offers families a model of educational system
 - the family should get acquainted with this model and educational system before the enrolment in first grade
 - the school wishes to find out the expectations of parents
1. Within months **October 2017 to March 2018** we provide **informational campaign** through **open lessons and consultation lessons (appointed by phone)**. During this campaign the school presents educational and leisure time activities for students and parents express their expectations. During this period **parents may enrol their child at the list of candidates in the form of an electronic application**.
 2. Upon the basis of **pre-enrolment electronic applications**, the school Headmistress prepares the **time schedule of applicants to 30 March 2018** and deliver this to parents in the form of an invitation letter.
 3. **Number of students in class (16)** is set by internal school regulations. The number of classes depends on the number of applicants.
 4. The school implements **external differentiation** during formation of class teams, i.e. we distinguish pupils coming from English nursery schools and Slovak nursery schools.
 5. **We admit the following children:**
 - a) direct family members of children already attending Private Primary School
 - b) children with the postponed school attendance enrolled in April 2017
 - c) children that meet the school criteria for the enrolment in first grade
 - d) intellectually gifted children
 6. **Other applicants shall be recorded as substitutes** and will be offered the option of enrolment in case of
 - postponement of school attendance of an enrolled pupil by a school psychologist
 - decision of parents to enrol their child at another school**Parents of substitute children will be informed on this option within the months of May 2018 - August 2018.**
 7. **The enrolment must be attended with the child and the following documents must be submitted:**
 - birth certificate of the child
 - ID Card of the legal representative

II. ENROLMENT SCHEDULE

06 April 2018 (Friday) • electronic applications	a) Enrolment in first grade from 3:00 PM – 6:30 PM. b) Information meeting of parents with the Headmistress
07 April 2018 (Saturday) • electronic applications	a) Enrolment in first grade from 8:00 AM – 12:00 AM. b) Information meeting of parents with the Headmistress
13 April 2017 (Friday) • other applicants	a) Enrolment in first grade from 3:00 PM – 6:30 PM. b) Information meeting of parents with the Headmistress
April - May 2018	Issue of Decision on Admission
April - May 2018	Issue of Decision on Postponement of School Attendance
April - May 2018	Admission of children to vacant places
May 2018	Signature of Learning Agreements
June 2018	a) Saturday Learning Morning for admitted children with their future class teacher b) Information meeting of parents with the Headmistress

Mgr. Eva Bednáriková
Founder and Headmistress