



Private Associated School,
Starozagorská 8, Košice

ENROLMENT IN FIRST GRADE school year 2019/2020

I. Rules for enrolment in first grade

Enrolment in First Grade is mutually informative:

- the school offers families a model of educational system
- the family should get acquainted with this model and educational system before the enrolment in first grade
- the school wishes to find out the expectations of parents

1. Within months **October 2019 to March 2020** we provide **informational campaign** through **open lessons and consultation lessons (appointed by phone)**. During this campaign the school presents educational and leisure time activities for students and parents express their expectations. During this period **parents may enrol their child at the list of candidates in the form of an electronic application**.
2. Upon the basis of **pre-enrolment electronic applications**, the school Headmistress prepares the **time schedule of applicants to 30 March 2020** and deliver this to parents in the form of an invitation letter.
3. **Number of students in class (16)** is set by internal school regulations. The number of classes depends on the number of applicants.
4. The school implements **external differentiation** during formation of class teams, i.e. we distinguish pupils coming from English nursery schools and Slovak nursery schools.
5. **We admit the following children:**
 - a) direct family members of children already attending Private Primary School
 - b) children with the postponed school attendance enrolled in April 2019
 - c) children that meet the school criteria for the enrolment in first grade
 - d) intellectually gifted children

6. Other applicants shall be recorded as substitutes and will be offered the option of enrolment in case of

- postponement of school attendance of an enrolled pupil by a school psychologist
- decision of parents to enrol their child at another school

Parents of substitute children will be informed on this option within the months of May 2020 - August 2020.

7. **The enrolment must be attended with the child and the following documents must be submitted:**
 - birth certificate of the child
 - ID Card of the legal representative

II. ENROLMENT SCHEDULE

03 April 2020 (Friday) • electronic applications	<ul style="list-style-type: none">• Enrolment in first grade from 3:00 PM – 6:30 PM.• Information meeting of parents with the Headmistress
04 April 2020 (Saturday) • electronic applications	<ul style="list-style-type: none">• Enrolment in first grade from 8:00 AM – 12:00 AM.• Information meeting of parents with the Headmistress
17 April 2020 (Friday) • other applicants	<ul style="list-style-type: none">• Enrolment in first grade from 3:00 PM – 6:30 PM.• Information meeting of parents with the Headmistress
April - May 2020	Issue of Decision on Admission
April - May 2020	Issue of Decision on Postponement of School Attendance
April - May 2020	Admission of children to vacant places
May 2020	Signature of Learning Agreements
June 2020	<ul style="list-style-type: none">a) Saturday Learning Morning for admitted children with their future class teacherb) Information meeting of parents with the Headmistress

Mgr. Eva Bednáriková
Founder and Headmistress